

These release notes will detail the changes from Version 1070 to Version 1097.

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### **Accounting**

1. The EnterpriseOne export format has been added to this module.

### **Administration**

1. FIX: The Security password found under the **Administration** menu will not reset when a new version is installed.
2. A new option has been added to the **Preferences** window to *Automatically print new Work Orders* and it allows you to select the default printer to use. Whenever a new work order is added via the Work Entry or New Schedule window, it will automatically be sent to that printer, regardless of your current Report Destination settings.

### **Email**

1. A *BCC:* field was added to the Compose Email window. Any emails entered in this field will be hidden on the email sent.
2. The Email History file now automatically stores all incoming emails.
3. The *Project* field of a work order can now be updated from an update request submitted via a webform.
4. FIX: The email ports will now close after their expiration time has been reached. This should free up more ports while the email module is in use and result in less connectivity issues, particularly with clients using Citrix.

### **Email Preferences**

1. The Email Preferences file now has the option “Do not insert extra values into text during an Update or Completion event”. When selected, if a WO update is sent via email it will update the Notes field with only the updated text entered. Individual updates will be separated by a blank line. If this option is not selected, any new updates will be prefaced by the text “Updated by:”
2. The Email Preferences file now lets you specify your Time Zone. This should eliminate any time discrepancies caused when a client’s email server is in a different time zone. To specify your time zone, enter E (Eastern), C (Central), M (Mountain), or P (Pacific).

### **File**

2. The **Report Destination** default has been changed to the Screen instead of the Printer. The system will reset to Screen every time you log in.

### Purchase Orders

1. The **PO Approval** permission within the User Group file has been updated so that a user that doesn't have permission to approve PO's can still change approved PO's providing they have permission to do so. (Previously, if a user wasn't given PO approval permission, they automatically couldn't change approved PO's as well.)
2. The **PO Status** file has been updated to include the option to *Exclude from Approval Process*. If selected, any purchase requests of that type will not appear in the PO Approval window, even if they have not yet been approved.
3. FIX: The **PO Listing** report has been updated so that the appropriate records are included in the results when *Approved* or *Not Approved* is selected.

### Preventive Maintenance

1. A **Work** button has been added to each Equipment record that allows you to view all work records linked to that piece of equipment.
2. FIX: The page numbering has been adjusted on the Equipment By... (Model #/Serial #) report to include the page header on each page of the report.
3. The **PM Tracking** report (**Main Menu > Preventive Maintenance > Additional PM Reports > PM Tracking**) maps out both your completed and upcoming maintenance via an easy-to-read grid. This report now has *Primary* and *Secondary Sort* values for the resulting PM Schedules displayed on the report. Options are: *PM Code*, *Priority*, *Description*, and *Department*.  
**Note:** You must copy & paste a color into the *Cell Color* field of the PM Preferences file in order for this report to display color.
4. A UDF Field was added to the PM Schedules window. This field can be defined in the PM Preferences file.

### Reports

1. The **Work Order Detail** report has been updated to include the *Related WO Number* field.
2. The **Work by Client** report now displays the search options on each page header when the option *Start a new page for each tenant* is selected.

### Resources


1. FIX: The **Material Selection List** now sorts by code instead of the order the materials were entered.

### Timecards

1. A *Work Order* column has been added to the timecard main window.

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## **Work Scheduling**

1. The *Entered By* field was added to the Scheduling Search window. This field can also be chosen as a User Selected Column in the Scheduling window.
2. The *Related WO Number* field has been added as a User Selected Column in the Scheduling window.
3. When printing individual Work Orders/Invoices/Quotes from the Work Scheduling window, you have the option to print any external documents also linked to those work orders. This option is only available if your Report Destination is set to Printer.
4. When the **New WO Notification** option is selected in the Scheduling window, you could previously not open the Work Completion window for any work in the list. Now when a WO is highlighted, if you press the **Completion** icon (  ), it will open the WO in Completion mode.